



## **JOB DESCRIPTION**

**Officer – Strategic Partnerships, Centre for Catalyzing Change, New Delhi**

**Job Title:** Officer – Strategic Partnerships

Department: Fundraising

Reports to: Senior Advisor – Fundraising

**Job Purpose:** To further our cause, we are inviting applications from young, energetic and brilliant strategic thinkers and client servicing talent with previous experience in leading professional service agencies, consultancies and think tanks, who are looking for a fulfilling and stimulating work experience in the social sector which will help widen an understanding of successful programming for impact.

**Key Tasks** We are seeking candidates who would value an opportunity to be part of a key team which makes strategic decisions around C3 pathways of growing. This position will be responsible for forging new relationships to build C3's visibility, impact, and financial resources. Scope of work will include the design and implementation of a comprehensive plan for developing key external alliances by cultivating individual and philanthropic support. The candidate will also work closely with senior management in expanding and diversifying C3's supporter pipeline and work closely with other team members to secure funding for new initiatives.

**Experience:** At least 5 years in a similar role

**Qualifications:** Applicants must have completed their graduation/ preferably post-graduation.

### **Skills and Competencies:**

- (1) High energy and passion for C3's mission is essential
- (2) Previous work experience in consultancy firms, think tanks and professional services networks is preferred
- (3) Ability to construct, articulate, and implement annual strategic development plans.
- (4) Strong organizational skills with excellent verbal and written communication skills
- (5) Ability to influence and engage a wide range of donors and build long-term relationships
- (6) Flexible and adaptable style; a team player who can positively impact both strategic and tactical fundraising initiatives
- (7) Ability to work both independently without close oversight, but also a team player who will productively engage with others at varying levels of seniority within and outside C3
- (8) A professional and resourceful style; the ability to work independently and as a team player, to take initiative, and to manage multiple tasks and projects at a time.

**Organization background:**

Centre for Catalyzing Change (formerly CEDPA India), is a non-profit organization, focused on improving the lives of women and girls in India by equipping, mobilizing, educating and empowering women and girls, to achieve gender equality.

C3 is committed to safeguarding and promoting the welfare of adolescent girls, young people and women, and expects all staff and volunteers to share this commitment.

For more information about C3, please visit <http://www.c3india.org/>

Remuneration: Depending on qualification and experience

Please send your latest CV at [jobs@c3india.org](mailto:jobs@c3india.org)

**Please mention the position you are applying for in the subject line of your email. The application must contain information about current salary & benefits drawn (CTC).**

Only Short-listed candidates will be intimated.

C3 is an equal opportunity employer.