



**POSITION VACANT: Program Officer, Strategic Investment and Youth,  
Centre for Catalyzing Change, New Delhi**

**ORGANIZATION BACKGROUND:**

Centre for Catalyzing Change (C3), is a registered non-profit organization, focused on improving the lives of women and girls in India by equipping, mobilizing, educating and empowering women and girls, to achieve gender equality. Centre for Catalyzing Change increases awareness of health entitlements and works supports women to gain access to the health system's reproductive health services through information and advocacy. C3 also strengthens the ability of women to become leaders in their communities and the nation. Working in partnership with communities and community based organizations, C3's proven approach is to develop and give women, young girls and boys the tools they need to improve their lives, as well as that of their families and communities.

Are you interested in being a part of a team that can chart future pathways of growth of an organization? Are you passionate about working with and for young people? Do you believe in making things happen? Are you passionate about doing things 'hands on', learning, unlearning and trying things differently? Do you dream to make a difference in what the world will be ten years down the line? Then we look forward to having you on our team and you should read further!

**Job Responsibilities:**

We at C3 are looking for a young, dynamic professional to forge strategic partnerships for growing our youth portfolio. You shall:

- Be part of a key team which makes strategic decisions to build C3's visibility, impact, and financial resources;
- Design and implementation of a comprehensive plan for developing key external alliances by cultivating individual and philanthropic support;
- Work closely with senior management in expanding and diversifying C3's supporter pipeline and work closely with other team members to secure funding for new initiatives;
- Provide support for effective positioning of C3's Youth work for success (early intelligence gathering, reconnaissance, marketing, and effective partnership negotiations);
- Identify opportunities by scanning the environment for potential institutional grants, proposals development, and work effectively across the youth program to identify current funding requirements for core activities and specific projects from foundations, trusts and government;

- Assist in developing proposal for adolescent development (concept notes, theory of change, log frames and assisting in budget)- for various institutional grants and as well as for various corporate giving programs
- Undertake program/project related documentation and facilitate sharing of strategies and experiences;
- Develop briefing papers and program-related reports and best practices in adolescent girl program;
- Assist communication team in effective storytelling on adolescent issues;
- Lead in dissemination of evidence and learning through strategic events like policy dialogue, report release and media collaboration and outreach; and
- Contribute to project reporting requirements as needed.

***Eligibility Criteria (Education / Experience / Skills):***

We are looking for someone with at least 5 years of experience in fund raising, proposal development, working with young people, and understanding of Indian (social) development scenario. You need to be a post graduate (Social Work, Rural Management, Gender, Public Health and such like).

**5. COMPENSATION OFFERED:**

The offer made to the selected candidate shall be commensurate with qualifications, experience and salary history.

**6. LOCATION: New Delhi**

**7. Please send your latest CV at [jobs@c3india.org](mailto:jobs@c3india.org)**

Please mention the position you are applying for in the subject line of your email. The application must contain information about current salary & benefits drawn (CTC).

**Only Short-listed candidates will be intimated.**

**C3 is an equal opportunity employer.**